

Minutes: Portal Rescue Inc. Board Meeting
Wednesday, Jan. 16, 2013, 6:30 p.m.
held in the Portal Rescue Classroom

1.0 Call to Order

President Jerry Racicot called the meeting to order at 6.40 p.m. Seven board members and two community members were present.

2.0 Adoption of Agenda

The published agenda was adopted with suggested additions of (a) nomination of Penny Johnston to the Wall of Fame, Item 6.1, (b) approval of \$100 for lottery tickets for Soup Kitchen fund-raising expenses, Item 5.2 (c) dealing with New Business, Item 6, before Old Business, Item 5, (d) discussion of buying better narrow-band mobile radios for responders, Item 5.2. Motion proposed by Reed Peters, seconded by Bill Wilbur and carried unanimously.

3.0 Acceptance/Correction of Minutes

Reed Peters, seconded by Bill Wilbur, moved to accept the minutes of the Dec. 19th, 2012 meeting as corrected. Motion carried unanimously.

4.0 Reports

4.1 President: Jerry Racicot

Jerry Racicot had no issues to report.

4.2 Treasurer: Acting Treasurer Jackie Lewis

"2012:

The year ended in the black. Overall-

Revenue: \$6,651 came from grants, \$32,933 was donated, and \$6,905 came from fundraising efforts. Interest income totaled \$1,333, and \$691 came in as fire income. Counting some other minor categories, revenues totaled \$49,875.

Expenses included \$1,404 for office supplies, \$1,571 for EMS supplies, \$8,228 for EMS training, \$1,275 for EMS equipment, \$1,925 for fire supplies, \$1,459 for fire training, \$2,925 for fire equipment, \$7,127 for vehicle operations, \$6,470 for radio operations, \$10,244 for insurance, and \$2,379 for utilities. Including some other minor categories, expenses totaled \$48,276 .

Two checks, one from 2011 and one from 2012, are outstanding and I am looking for 90 cents to balance and close out 2012.

2013:

The budget was set at \$61,025. To date income is \$530, and expenses \$3751.14.

Summary of assets: I have not received the Edward Jones statement so there is no updated balance sheet. Checking has \$92,058.87."

4.3 Fire Chief: David Newton

"Since Dec 19th 2012:

Operations: None.

Training: No fire training. Dinah Davidson led a SAR training on the Missing Person questionnaire this morning (1/16/13)

Maintenance: Brush 9's fire pump cracked during a freeze. Replacement pump (\$343) arrived yesterday and will be installed soon. This vehicle is parked outside at the Fire Chief's home."

4.4 EMS Chief: Jackie Lewis

"There has been one call since last meeting.

We will be meeting January 19th. Training will include spinal precautions and influenza protocols.

Most of the new EMS supplies have arrived. The rescue vehicles will be reorganized when they are restocked.

We're having communication problems with the Vertex radios. David Newton is assessing the issues and will offer possible solutions."

5.0 Old Business

5.1 Sign for Portal Rescue station driveway-It had been suggested that we erect a new sign because people from Douglas couldn't find us, but the county has now put in a sign. The Board decided to wait and see how well the sign worked before investing in a new sign. (David Johnson researched street signs and found that they would cost about \$76.00.)

5.2 The Board discussed purchase of the following items:

- 1) Laser Printer. Jackie Lewis had identified a suitable HP laser printer costing less than \$200.
- 2) Automatic External Defibrillators for outlying EMTs, costing \$1600 each. Three EMTs were willing to take responsibility for housing and using new units. The Board noted it would be potentially life-saving to have these AEDs available at the home of an EMT in Rodeo, near Animas and in the vicinity of Apache, in addition to those that we already have on each rescue vehicle.
- 3) Cross-cut document shredder, not to exceed \$150.
- 4) T.V. with D.V.D (with wide angle for viewing) for training, costing up to \$500.
- 5) Additional mobile radios. David Newton reported that, in light of the FCC requirement to move to narrow-band frequencies, some responders needed more effective radios for communications. Solutions would include longer antennas on existing radios, or additional vehicle and home radios, depending on the circumstances of the responder in question. New mobile radios with antennas would cost about \$250 apiece and three or four would suffice.

The Board decided that it was unnecessary to buy a NEC back-up bulb for the projector at this stage. Jackie Lewis proposed and Bill Wilbur seconded a motion to add \$100 for lottery tickets for the Soup Kitchen, \$200 for a laser printer, \$150 for a shredder, \$1000 for radios, \$500 for a TV/DVD and \$5000 for AED's to the budget. Motion carried unanimously.

5.3 Final budget review and approval.

Bill Wilbur proposed and Reed Peters seconded acceptance of the 2013 budget as submitted.

6.0 New Business

6.1 Nomination to the Portal Rescue Wall of Fame

Delane Blondeau proposed and Jackie Lewis seconded nomination of Bob Morse to the Wall of Fame for his outstanding service over the years. Jackie Lewis proposed and David Johnson seconded nomination of Penny Johnston for her much-appreciated pioneering work and sustained support. Both motions were carried unanimously.

7.0 Addenda: none

8.0 For the Good of the Order

8.1 Soup Kitchen: February 11th-13th.

Chris Wilbur is still looking for workers. She needs someone to sit at the post office to sell tickets over 3 weeks (15 days). Greeters are also needed. Vicki Beno will be coordinating soups, breads and deserts. No recipe book will be published this year due to the paucity of contributions.

8.2 The Annual Meeting will be held on March 20th, 2013, 6.00 p.m.

8.3 The 3rd Annual Health Day is being planned by Susanne Apitz. Watch for information.

8.4 Editorship of Portal Rescue Newsletter in 2014. Jackie Lewis is resigning after eight years and Portal Rescue needs someone to replace her. Advanced editorial skills are not required. Anyone who can cut and paste could do the job.

9.0 Adjournment

David Newton proposed and Bill Wilbur seconded adjournment. The meeting adjourned at 8.35 p.m.